



Polytron Co-op Job Description

3300 Breckenridge Blvd., Suite 100
Duluth, GA 30096

Polytron is an established and growing engineering company in the Atlanta area looking for bright, talented students with a passion to learn and use real-world engineering skills to augment their theoretical education. Polytron provides system integration services involving power, automation, information systems and training for customers across the U.S., and internationally, in the food, beverage and consumer products industries.

The Polytron co-op works along side experienced engineers, and is an integral part of our design group in developing control panel and installation drawings using AutoCAD, assembling panel fabrication and installation bid & construction packages, and checking out control panels at the panel shop. Additional tasks may include, but not limited to, PLC and HMI (Human Machine Interface) programming, PC workstation & network configuration and database programming. He/she may further assist with project management activities including schedule tracking, cost accounting and status reporting. His/her duties may further include travel onsite for system checkout, debug and startup. The Polytron co-op has the opportunity to take on as much responsibility as they are willing to.

As part of the Polytron co-op's personal development, he/she maintains a skills matrix to monitor their progress throughout their employment. They are responsible for providing weekly written status reports, as well as presenting an end-of-term presentation to the engineering staff each semester.

The Polytron co-op must have good personal habits, work well with others, be technically conscientious, be able to stay on-task, complete work on-schedule, be able to work independently as well as on a team, and promote the principles and professionalism of Polytron.

The best way to sum up the Polytron co-op job is that if the Polytron co-op is not there to do the work, a Polytron engineer will be doing it.

If you are interested in a co-op position with Polytron and have registered through your university co-op counselor, please submit your resume to pbaldwin@polytron.com with **“Interested in a Co-Op position”** in the subject line.